TOWNSHIP OF CALIFORNIA FINANCIAL STATEMENT MARCH 31, 2007

Auditing Procedures Report
Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.

		_	-		T	Local Unit Name			County
		ernment Typ City	e Z Twp	∐Village	Other	C - 0/:	30000	idenes T	Branch
Coun		Спопт	<u> </u>	Opinion Date		\sim	Date Audit Report S	ubmitted to State	
mac	\	31	2002	Sente	isdon	10,2007	Septe	mber	27 2007
Ne affirm		1 - 1		1300	11.5	<u> </u>			`
Ne are c	ertifie	d public a	ccountants	s licensed to p	ractice in M	ichigan.			
Ne furthe	er affi	m the foll	owing mat	erial, "no" resp	onses have	e been disclose	ed in the financial s	statements, includ	ling the notes, or in the
Managen	Management Letter (report of comments and recommendations).								
YES	8					structions for f			
1.		reporting	entity not	es to the finan	cial stateme	ents as necess	ary.		ments and/or disclosed in the
2.		There ar (P.A. 27	e no accui '5 of 1980)	mulated deficit or the local ui	s in one or nit has not e	more of this ur exceeded its bu	it's unreserved fur udget for expenditu	nd balances/unre ures.	stricted net assets
3.		The loca	ıl unit is in	compliance wi	th the Unifo	orm Chart of Ad	counts issued by t	the Department o	f Treasury.
4.		The loca	I unit has	adopted a bud	get for all re	equired funds.			
5.		A public	hearing or	n the budget w	as held in a	accordance wit	h State statute.		
6.		The loca	al unit has	not violated the	e Municipal	Finance Act, a and Finance D	n order issued und	der the Emergen	cy Municipal Loan Act, or
7.		The loca	al unit has	not been delin	quent in dis	tributing tax re	venues that were	collected for anot	her taxing unit.
8.		The loca	al unit only	holds deposits	s/investmer	nts that comply	with statutory requ	uirements.	
9.		The loca	al unit has of Local Un	no illegal or un	nauthorized nent in Mich	expenditures t nigan, as revise	hat came to our at d (see Appendix F	ttention as define H of Bulletin).	d in the <i>Bulletin for</i>
10.		that hav	e not beer	n previousty co	mmunicate	d to the Local <i>i</i>	ment, which came Audit and Finance under separate co	Division (LAFD).	uring the course of our audit If there is such activity that has
11.		The loca	al unit is fro	ee of repeated	comments	from previous	years.		
12.		The auc	dit opinion	is UNQUALIFI	ED.				
13.		The loca	al unit has d account	complied with ing principles (GASB 34 (GAAP).	or GASB 34 as	modified by MCG	AA Statement #7	and other generally
14.		The boa	ard or cour	ncil approves a	ıll invoices į	orior to paymer	nt as required by c	harter or statute.	
15.		To our !	knowledge	e, bank reconci	liations that	were reviewe	d were performed	timely.	
include descrip	d in tion(s	this or an s) of the a	ny other a uthority ar	udit report, no nd/or commissi	r do they o ion.	obtain a stand	-aione audit, piea:	ne boundaries of se enclose the r	the audited entity and is not ame(s), address(es), and a
I, the u	nders	igned, ce	rtify that th	nis statement is	s complete	and accurate in			
We ha	ve er	closed ti	ne followi	ng:	Enclose	d Not Require	d (enter a brief justifi	ication)	
Financ	ial St	atements			 				
The le	tter o	Commer	nts and Re	commendatior	ns 🔀				
Other	(Descr	be)							
Certified	Public	Accountant	(Firm Name)				Telephone Number		
Street Address City State Zip					Zip				
اله٦	A	SLA	M.K	<u>-lclo</u>			Storgis	5 MI	Number
Authoriz	ing Ck	A signature) 124 /	CA		Printed Name $D R v i \! \! \! \! \! \! \! \! \! \! \! \! \! \! \! \! \! \!$	Lovey (License	Number
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INDEPENDENT AUDITOR'S REPORT

To the Township Board Township of California Branch County, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Township of California, Michigan, as of and for the year ended March 31, 2007, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township of California, Michigan's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in the notes to the financial statements, management has not reported its financial statement under GASB 34 reporting format. As a result, no management discussion and analysis report, government wide statement of net assets, or government wide statement of activities is included. Management has not recorded certain general assets in governmental activities and, accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that those general infrastructure assets be capitalized and depreciated, which would increase the assets and expenses of the governmental activities. The amount by which this departure would affect the assets and expenses of the governmental activities is not reasonably determinable.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United State of America, the financial position of the governmental activities of the Township of California, Michigan, as of March 31, 2007, and the changes in financial position thereof for the year then ended.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities, each major fund, and the aggregate remaining fund information of the Township of California, Michigan as of March 31, 2007, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

David R. Locey, CPA, PC

Sturgis, Michigan September 10, 2007

Township of California Combined Balance Sheet - All Fund Types For the Year Ended March 31, 2007

	Governmental Fund Types	Fiduciary Fund Type	
ASSETS	General Fund	Tax Collection Fund	Total (Memorandum Only)
ASSETS			
Cash in Bank	\$143,537	\$21,593	\$165,130
Taxes Receivable	2,524	0	2,524
Interest Receivable	328	0	328
Due From Tax Fund	19,746	0	19,746
Revenue Sharing Receivable	15,030	0	15,030
Total Assets	\$181,166	\$21,593	\$202,759
LIABILITIES AND FUND BALANCES			
Liabilities			
Accounts Payable	\$504	\$0	\$504
Accrued Payroll Taxes	0	0	0
Due to General Fund	0	19,746	19,746
Due to Other Governmental Unit	0	1,847	1,847
Total Liabilities	504	21,593	22,097
Fund Balance	180,662	0	180,662
Total Liabilities and Fund Balance	\$181,166	\$21,593	\$202,759

Township of California Statement of Revenues, Expenditures, and Changes in Fund Balances - General Fund For the Year Ended March 31, 2007

	Governmental
	Fund Types
	General Fund
REVENUES	
Property Taxes - Administration Fees	\$21,381
State Revenue Sharing	64,225
Charges for Services:	
Cemetery	1,075
Interest	4,753
Miscellaneous	139
Total Revenues	91,574
EXPENDITURES	
EAT ENDITURES	
Legislative:	
Township Board	6,322
General Government:	
Supervisor	3,159
Elections	3,745
Assessor	4,878
Clerks	6,943
Board of Review	333
Treasurer	7,594
Building and Grounds	2,885
Cemetery	3,920
Public Safety:	
Fire	7,000
Public Works:	
Highways and Streets	45,070
Drains	1,002
Other:	
Insurance	3,960
Contingency	0

Township of California Statement of Revenues, Expenditures, and Changes in Fund Balances - General Fund (Continued) For the Year Ended March 31, 2007

	Governmental Fund Types General Fund
Total Expenditures	96,812
Excess of Revenues over (under) Expenditures	(5,238)
FUND BALANCE - April 01, 2006	185,900
FUND BALANCE - March 31, 2007	\$180,662

Township of California Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - General Fund For the Year Ended March 31, 2007

	General Fund		
	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Property Taxes - Administration Fees	\$18,326	\$21,381	\$3,055
State Revenue Sharing	80,065	64,225	(15,840)
Charges for Services:			
Cemetery	500	1,075	575
Interest	2,050	4,753	2,703
Miscellaneous	0	139	139
Total Revenues	100,941	91,574	(9,367)
EXPENDITURES			
Legislative:			
Township Board	39,228	6,322	32,906
General Government:			
Supervisor	3,159	3,159	0
Elections	5,000	3,745	1,255
Assessor	5,952	4,878	1,074
Clerks	5,932	6,943	(1,011)
Board of Review	500	333	167
Treasurer	6,135	7,594	(1,459)
Building and Grounds	3,000	2,885	115
Cemetery	18,000	3,920	14,080
Public Safety:			
Fire	10,000	7,000	3,000
Public Works:			
Highways and Streets	78,000	45,070	32,930
Drains	3,500	1,002	2,498
Other:			
Insurance	5,000	3,960	1,040
Contingency	37,510	0	37,510

Township of California Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual - General Fund (Continued) For the Year Ended March 31, 2007

	General Fund		
	Budget	Actual	Variance Favorable (Unfavorable)
Total Expenditures	220,916	96,812	124,105
Excess of Revenues over (under) Expenditures	(119,975)	(5,238)	114,737
FUND BALANCE - April 01, 2006	185,900	185,900	0
FUND BALANCE - March 31, 2007	\$65,925	\$180,662	\$114,737

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Township of California, Branch County, Michigan, conform to generally accepted accounting principles as applicable to governmental units.

Basis of Presentation

The financial activities of the local unit are recorded in separate funds and account groups, categorized and described as follows:

Governmental Fund

General Fund

This fund is used to account for all financial transactions except those required to be accounted for in another fund. The fund includes the general operating expenditures of the local unit. Revenues are derived primarily from property taxes, state and federal distributions, grants, and other intergovernmental revenues.

Fiduciary Fund

The Current Tax Collection is used to account for assets held as an agent for others.

Scope of Reporting Entity

In accordance with the provisions of the Governmental Accounting Standards Board's Statement No. 14 "The Financial Reporting Entity," the general purpose financial statements contain all the funds and account groups that are controlled by or dependent on the Township's executive or legislative branches.

Measurement Focus/Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present revenues and other financing sources and, expenditures and other financial uses in net current assets.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus/Basis of Accounting (continued)

The modified accrual basis of accounting is followed by the governmental fund types. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual which is both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than principal and interest on long-term debt, are recorded when the related fund liability is incurred, if measurable. Principal and interest on general long-term debt is recognized when due.

Revenues from local sources consist primarily of property taxes. Property taxes and revenues received from the State are recognized when susceptible to accrual. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

Property Taxes

Property taxes and other revenue that are both measurable and available for use to finance operations are recorded as revenue when earned.

Properties are assessed as of December 31 and the related property taxes become a lien on December 1 of the following year. Theses taxes are due on February 14 with the final collection date of February 28 before they are added to the county tax rolls.

Fixed Assets

Purchases of fixed assets for all funds are recorded as expenditures in their respective funds at the time of purchase. The Township has not maintained the General Fixed Assets Group of Accounts which is required by generally accepted accounting principles.

Investments

Investments are stated at market value all represented by money market accounts.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Budgets and Budgetary Accounting

The following procedures are followed in establishing the budgetary data reflected in these general purpose financial statements:

- 1. Prior to the beginning of the fiscal year, the proposed budget for each budgetary fund is submitted to the Township Board for consideration.
- 2. Public hearings are held to obtain taxpayer comments.
- 3. The budgets are adopted at the activity level by a majority vote of the Township Board.
- 4. The budgets are adopted on the modified accrual basis of accounting.
- 5. The originally adopted budgets can be amended during the year only by a majority vote of the Township Board.
- 6. Budget appropriations lapse at the end of each fiscal year.
- 7. The budgeted amounts shown in these general purpose financial statements are the originally adopted budgets with all amendments that were approved by the Township Board during the fiscal year.

NOTE 2 – Postemployment Benefits

The Township provides no postemployment benefits to past employees.

NOTE 3 – Risk Management

The Township is exposed to various risks of loss of related to property loss, torts, errors, omissions, and employee injuries (workers' compensation). The Township has purchased commercial insurance for property loss, torts, and workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

NOTE 4 - Deposits

The Government Accounting Standards Board (GASB) Statement No. 3 risk disclosure for deposits at year end are as follows:

	Balance
Deposits	Sheet Balance
Uninsured FDIC Insured FDIC	\$ 65,130 100,000
Total Deposits	\$ 165,130

NOTE 5 - Pension Plan

The Township has no pension plan.

NOTE 6 - <u>Deferred Compensation Plan</u>

The Township has no deferred compensation plan.

NOTE 7 – Total – Memorandum Only

The general purpose financial statements present total columns for the year ended March 31, 2007, which aggregate the columnar statements by fund type. These columns are presented only for comparative purposes and should not be construed as presenting consolidated financial information.

NOTE 8 – GASB 34 Reporting Financial

Township has elected not to convert to GASB 34 Format, therefore assets owned by the Township such as building and equipment are not stated at current values as of March 31, 2007, also no current charge is being recorded for current year depreciation. Accordingly the Management and Discussion Analysis Letter, Statement of Net Assets, and Statement of Activities are not included per GASB 34 Format.

Township of California General Fund Balance Sheet For the Year Ended March 31, 2007

ASSETS

Cash in Bank	\$143,537
Taxes Receivable	2,524
Interest Receivable	328
Due From Tax Fund	19,746
Revenue Sharing Receivable	15,030
Total Assets	\$181,166
LIABILITIES AND FUND BALANCES	
Liabilities	
Accounts Payable	\$504
Accrued Payroll Taxes	0
Total Liabilities	504
Fund Balance	
Unreserved	180,662
Total Liabilities and Fund Balance	\$181,166

Township of California General Fund Expenditures by Detailed Account For the Year Ended March 31, 2007

Township Board	
Fees and PerDiem	\$3,100
Dues	356
Payroll Taxes	632
Supplies and Miscellaneous	2,234
Total Township Board	6,322
Supervisor	
Salary	3,159
Supplies	0
Total Supervisor	3,159
Elections	
PerDiem	2,041
Printing and Publishing	223
Repairs, Maintenance, and Miscellaneous	1,481
,·,·	
Total Elections	3,745
Assessor	4,878
Total Assessor	4,878
Clerk	
Salary	5,932
Supplies/Repairs/Maintenance	622
Software	389
Total Clerk	6,943
Board of Review	
Wages	333
Publications	0
Total Board of Review	333
The Notes to Financial Statements are an integral part of this statement.	

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Township of California General Fund Expenditures by Detailed Account (Continued) For the Year Ended March 31, 2007

Treasurer	
Salaries	6,136
Supplies/Repairs/Miscellaneous	. 590
Equipment	868
Total Treasurer	7,594
Building and Grounds Telephone and Utilities	2,885
Total Building and Grounds	2,885
Cemetery	2.000
Sexton	3,900
Other	20
Total Cemetery	3,920
Fire Protection	
Contracted Services	7,000
Total Fire Protection	7,000
Highways and Streets	
Contracted Services	45,070
Total Highways and Streets	45,070
Insurance	3,960
Drains	1,002
Total Expenditures	\$96,812

Township of California Tax Collection Fund Balance Sheet For the Year Ended March 31, 2007

ASSETS

Cash in Bank	\$21,593
Total Assets	\$21,593
LIABILITIES	
Due to General Fund Due to Other Governmental Unit	\$19,746 1,847

Total Liabilities

\$21,593

Township of California Combining Statement of changes in Assets and Liabilities Tax Collection Fund For the Year Ended March 31, 2007

	Balance April 1, 2006	Additions	Deductions	Balance March 31, 2007
ASSETS				
Cash	\$18,326	\$406,321	\$403,054	\$21,593
Total Assets	\$18,326	\$406,321	\$403,054	\$21,593
LIABILITIES				
Due to General Fund Due to Other Governmental Units	\$18,326 0	\$19,746 386,575	\$18,326 384,728	\$19,746 1,847
Total Liabilities	\$18,326	\$406,321	\$403,054	\$21,593

David F. Locey, C.P.A., P.C.

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REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Township Board Township of California Branch County, Michigan

We have audited the general purpose financial statements of the Township of California as of and for the year ended March 31, 2007, and have issued our report thereon dated September 10, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Township of California's general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contract and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township of California's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which

the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the audit committee, management, others within the organization, Township Board, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

DANID F. LOCEY, C.P.A., P.C.

Sturgis Michigan September 10, 2007

David F. Locey, C.P.A., P.C.

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COMMENTS AND RECOMMENDATIONS

Township Board Township of California **Branch County** Montgomery, MI 49255

During the course of examination of your records for the year ending March 31, 2007, we came across the following findings:

- 1. The unit of government needs to maintain a self-balancing general ledger, presently there are no year to date balances kept on any of the funds.
- 2. Cash disbursements journal, checks were listed for the year but were not categorized or summarized. Without this, the unit of government has no way of knowing if they are beyond budget or not.
- 3. Budgeting End of year to date totals needs to be established so the unit of government knows if they need to be amending an originally adopted budget.

These same recommendations were in the 2003 and 2005 year end letters.

We appreciated the opportunity of being of service to your township and if you have any questions or need any assistance in implementing these recommendations please feel free to contact us.

David F. Locey, CPA, PC

September 10, 2007